

REGULAR COUNCIL MEETING NOVEMBER 13, 2012

The regular meeting of the Council of the Town of Altavista was held in the Council Chambers of the J.R. Burgess Municipal Building, 510 Seventh Street on November 13, 2012 at 7:00 p.m.

- 1. Vice Mayor Coleman called the meeting to order and presided on behalf of Mayor Burgess.
- 2. Pastor Kelsey Brown, Altavista Presbyterian Church, gave the invocation.

Council members
present:

Mr. J.R. Burgess
Mr. Ronald Coleman
Mrs. Beverley Dalton
Mr. Charles Edwards
Mr. Bill Ferguson
Mr. Jay Higginbotham
Mr. Michael Mattox

Also present:

Mr. J. Waverly Coggsdale, III, Town Manager
Mr. Dan Witt, Assistant Town Manager
Mrs. Tobie Shelton, Finance Director
Chief Clay Hamilton, Police Department
Deputy Chief Ken Walsh, Police Department
Mr. John Eller, Town Attorney
Mr. John Tomlin, Public Works Director
Mrs. Megan Lucas, Economic Dev. Director
Mrs. Mary Hall, Administration

Vice Mayor Coleman congratulated Mrs. Dalton, Mr. Higginbotham, and Mr. Mattox for being re-elected to another four year term and Mr. Tracy Emerson for being elected to Council for his first four year term. Mr. Mattox was elected Mayor and will begin his duties January 1, 2013. He thanked Mr. Joseph Emerson for running for Mayor and Mr. Timothy George for running for Council.

Mr. Ferguson noted it had been a pleasure to work with Mayor Burgess and Mr. Coleman as they depart from Council December 31, 2012.

- 3. Vice Mayor Coleman asked if there were any questions regarding the minutes of the October 9, 2012 Regular Council meeting.

A motion was made by Mrs. Dalton, seconded by Mr. Ferguson, that the minutes of the October 9, 2012 Regular Council meeting be approved as presented.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

- 4. Review of Invoices
- 5. Financial Statements
- 6. Public Comment

Vice Mayor Coleman asked if anyone not on the agenda would like to speak. No one came forward.

7. Special Items or Recognitions

a. Centra Health—Gretna Medical Center Proposal

Ms. Maurrica Doss, employee of Ross Electric Inc, came forward and addressed Council in regards to the Gretna Medical Center proposal. Accompanying Ms. Doss was Mr. Archambeault, Vice President of Centra Facilities, Ms. Shaun Knight, Site Manager of the new Gretna facility. Mr. Ross Johnson, owner of Ross Electric Inc., Mr. J.D. Martin, employee of Ross Electric Inc. Ms. Doss stated she was there as a citizen of Gretna who knows the need of an emergency facility in the area. She is reaching out to communities for support of this needed facility. She asked Council to consider a resolution in support of Centra Medical Group.

Mr. Joe Archambeault, Vice President of Centra Facilities, addressed Council and presented a packet with a draft resolution and an informational handout about the project which will be located at the intersection of Route 29 and Route 40 in Gretna, Virginia. He asked Council for their consideration of the resolution in support of healthcare in the area. He stated this would bring a major medical center to the region; expanding service options with the latest technology and local emergency services. He mentioned it is anticipated this facility would bring 80 new jobs to the area opening late 2014.

Mrs. Dalton questioned if this new facility would affect the Altavista Medical Center.

Mr. Archambeault stated the plan is to continue operating the facility in town.

Mr. Edwards noted this facility would be a center point between Lynchburg and Danville.

A motion was made by Mrs. Dalton, seconded by Mr. Edwards, to adopt a resolution in support of the Centra Gretna Medical Center.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

Mr. Coggsdale advised Vice Mayor Coleman had participated in the Virginia Elected Officials Leadership Academy and recognized him for his participation.

8. Public Hearings

9. Committees

a. Council Committees

i. Finance Committee

Drug Investigation Funding

Mrs. Dalton advised the Finance Committee reviewed the recommendation of the Police Committee in regard to the continuation

of the joint partnership with the Campbell County's Sheriff's Office in regard to the regional drug task force. Based on the Police Committee's review of Chief Hamilton's request for additional funds for drug investigations, the Finance Committee concurs and recommends the approval to transfer \$6,500 from the Federal Asset Forfeiture Fund to the Police Department's "Drug Investigation" line item. These funds will continue the drug investigations that have been ongoing as a coordinated effort by the Altavista Police Department and the Campbell County Sheriff's Office.

A motion was made by Mrs. Dalton, seconded by Mr. Mattox, that the budget amendment in the amount of \$6,500 to allow funds to be transferred from the Federal Asset Forfeiture Fund to the Police Department budget for "Drug Investigations" be approved.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

Budget Calendar/Budget Process

Mrs. Dalton advised the Finance Committee reviewed the Budget Calendar submitted by staff and recommends adoption of the Budget Calendar which would include a "Budget Input Session" on December 11th at 6:30 p.m. The scheduling of a public input session is consistent with one of the goals of the Town's Strategic Work Plan.

A motion was made by Mrs. Dalton, seconded by Mr. Ferguson, that the Budget Calendar for the FY2014 Budget Preparation be adopted and the Budget Input Session be scheduled for Tuesday, December 11, 2012 at 6:30 p.m. in Council's Chambers of Town Hall.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

Downtown Streetscape/Utility/Intersection Bids

Mr. Mattox advised bids have been received for the next phase of the Downtown Streetscape/Utility/Intersection which were presented to Council. The project is broken into three areas: Streetscape, Infrastructure (Sanitary Sewer, Storm Sewer and Water), and the Pittsylvania Avenue Intersection (a VDOT "Locally Administered Project LAP"). The Finance Committee recommends approval of the apparent low bid for the Downtown Streetscape/Utility/Intersection Bids and in accordance with the budgeted amounts. He noted it would be the understanding that the Infrastructure Project would require monies to be transferred between the individual line items in the Water, Sewer, and Public Works Departments, with the total amount equaling the original budgeted amount.)

REGULAR COUNCIL MEETING NOVEMBER 13, 2012

A motion was made by Mr. Mattox, seconded by Mr. Edwards, that the bids for the Downtown Streetscape/Utility/Intersection project be awarded and the Town Manager be authorized to execute the necessary contract/paperwork with Virginia Carolina Paving Company and the Virginia Department of Transportation in regard to the Downtown Streetscape/Utility/ Intersection Project within the budgeted amounts.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Abstained
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Abstained
	Mr. Mike Mattox	Yes

A motion was made by Mr. Mattox, seconded by Mr. Ferguson, that the Town Manager be authorized to expend budgeted funds not to exceed \$51,340 for Construction Administration and Resident Project Representative Services for the Utility Infrastructure portion of the project.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

ACTS FY2014 Funding Request

Mrs. Dalton advised the Finance Committee reviewed the proposed FY2014 Funding Request for the Altavista Community Transit System (ACTS), which has to be submitted to the Department of Public Rail and Transportation (DPRT) for consideration. The proposed budget for ACTS in FY2014 is \$123,850, with \$40,140 being local funds from the Town of Altavista.

Mr. Witt presented Council with a PowerPoint presentation clarifying this process. He noted the number of riders for October 2012 is 1,167 with the average daily riders being 47 with approximately 4,000 miles traveled. Revenue from the fare box was \$563. There is a 146% increase in ridership over last year. Mr. Witt mentioned the ACTS Grant is due in January of each year. Council would not be approving the actual ACTS budget tonight but inserting a place holder for this amount. He will find out in the summer of 2013 if the Town has been awarded the 2013 grant. Mr. Witt reviewed the budget amounts with Council.

Mr. Higginbotham asked what the capital improvements would be.

Mr. Witt stated the installation of a new overhead bay door at the Public Works Department and a support vehicle.

Mr. Higginbotham asked if there was any increase in fare.

Mr. Witt responded no.

Mr. Higginbotham questioned why fares were not increased.

Mr. Witt stated it has been shown that when you increase fares you decrease riders.

Mr. Higginbotham also questioned if a record is kept of when the bus is empty.

Mr. Witt stated this does not occur often.

A motion was made by Mrs. Dalton, seconded by Mr. Ferguson, that the proposed ACTS FY2014 budget in the amount of \$123,850 be approved, which includes \$40,410 in local funds.

Mr. Edwards stated he was concerned that the riders are only paying 4.5%, and the Town could not even get 10% of the operation cost out of the ones that use the bus system. He did not feel a support vehicle was necessary.

Vice Mayor Coleman asked if the support vehicle was a necessity and could the Town move forward with the grant without the vehicle.

Mr. Witt responded yes, but the support vehicle is a dual vehicle and DRPT understands that. He noted the current pool car is a 2003 Crown Victoria and would be sold.

Mr. Higginbotham felt it was hard to support a support vehicle that is just a car but said if it was a mechanic's truck, it would make more sense. He felt the Town would be trying to play the system to get something for 20% of the cost.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	No
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	No
	Mr. Mike Mattox	Yes

Health Insurance Options Review

Mrs. Dalton stated over the past few months, staff has been researching the process to evaluate different health insurance options. At this point, staff is requesting that the town procure the services of a professional experienced in the insurance field if Council wishes for the process to continue. The professional would develop a RFP process, present recommendations to Council and educate employees of any proposed changes. It is anticipated the cost of such services would be \$5,000, which is currently available in the Miscellaneous Professional Services line item of the Administration budget. She noted the Finance Committee is seeking consensus from Council to proceed with this process.

Mr. Higginbotham felt an employee should be able to solicit insurance quotes and suggested a committee be set up to help research options.

Mr. Mattox offered Campbell County used the services of a professional and the Town wants to do what is right the first time for the Town and their employees.

Vice Mayor Coleman stated insurance is a complicated issue with a lot of changes and the Finance Committee wants to make sure they are offering the employees the best information so they can make the best choices. He stated staff is not versed in insurance; he felt once started, this may save the Town money.

Mr. Edwards left the Chamber at 7:38 p.m.

Mr. Higginbotham stated it sounded that the Finance Committee was adamant about spending \$5,000 on the professional services. He felt a committee consisting of two councilpersons could do the research.

Mr. Mattox offered this is the purpose of the Finance Committee and another committee is not needed.

Mrs. Dalton advised staff has looked at other municipalities including Campbell County; a professional was used by them for greater detail and to help educate the employees.

It was the consensus of Council to move forward with the town procuring the services of a professional experienced in the insurance field.

Mr. Edwards returned to the Chamber at 7:43 p.m.

Financial Audit

Mrs. Dalton advised at last month's Council meeting, the draft audit was presented to Council for their review. Copy of the final version of the Financial Audit was presented to Council. The Finance Committee recommends that Council accept the Financial Audit.

A motion was made by Mrs. Dalton, seconded by Mr. Mattox, to approve the Financial Audit as presented to Council.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

ii. Police Committee

Mr. Mattox advised the Police Committee met and the main topic of discussion was Drug Investigation Funding which was discussed previously in this meeting. He highlighted some of items in the monthly Police report:

Theft from Motor Vehicles is down (82.61%) for the same period last year.

All Crime is down {32.5%) from the same period as last year.

APD's Clearance Rate for Burglary is 50%,the National Average is 12.7%

APD's Clearance Rate for Larceny is 61.22%, the National Average is 21.5%.

Mr. Mattox asked Council members to remember, the Police Department did this with one open position, one officer on administrative leave and one officer on medical leave. He commended the Police Department for their work.

iii. Public Works Committee

Park Signs

Mr. Ferguson advised staff submitted quotes for 12" and 14" individual lettering for the Leonard Coleman Memorial Park and Bedford Avenue Park for the Public Works Committee's review. Following discussion, staff was asked to get quotes for 8" and 10" lettering, as well as the cost of a plaque. The Committee decided this information would be forwarded to full Council for their review and consideration.

Mr. Ferguson felt a plaque would be more appropriate for the Leonard Coleman Memorial Park than a sign. The plaque would offer more information on Mr. Coleman and installation of a sign or lettering at the Bedford Avenue Park to identify the park.

Mr. Higginbotham felt the plaque was appropriate for the Leonard Coleman Memorial Park but felt large letters on the retaining wall at the Bedford Avenue Park would be a foothold for a child to climb on which would loosen the letters and break them off. He stated he wasn't sure the Bedford Avenue Park needed to be identified as the Bedford Avenue Park. Mr. Higginbotham also noted the retaining wall blocks are 8" tall and the letters would be 8" and greater.

It was the consensus of Council to install a plaque at the Leonard Coleman Memorial Park and delay the signage at the Bedford Avenue Park.

Chamber Request (Train Station)

Mr. Ferguson stated per discussion last month, staff has sought prices for the replacement of the chairs and tables at the Train Station, as per the Town/Chamber agreement. Per direction from the Committee, staff is working with the Chamber in regard to different chair styles for consideration. The current balance in the Train Station Account is \$4,781.88. He noted a recommendation should be forthcoming next month.

Mr. Higginbotham suggested if the money is to be spent, quality chairs are needed for the Train Station.

iv. Utilities Committee

Water Asset Management Plan

Mrs. Dalton advised the Utilities Committee reviewed the Executive Summary and components of the Water Asset Management Plan that was prepared by WW Associates. It was decided that several issues needed to be further discussed with the engineer and brought back to the committee.

Mrs. Dalton advised the Utility Committee revisited the issue of fees associated with the operation of the water and sewer utilities. It was decided that any fees issues/changes would be proposed as part of the FY2014 Budget process.

Mrs. Dalton stated other items on the agenda deferred to the next meeting are utility agreements and Habitat for Humanity water connection request.

v. PCB Remediation Alternatives Committee

Mr. Higginbotham advised the PCB Committee held a workshop on November 9, 2012 with Mr. Steve Rock, Environmental Protection Agency, and representatives from Miramichi Greene, BioMarines, Dr. Kevin Sowers, University of Maryland Center of Marine Bio Technology, Green Earth Naturally; he noted Dr. Louis Licht with Ecolotree, Inc. was unable to attend but sent notes on his progress. He stated plans for next year are in the works and hopes to have a summary of the November 9 meeting for Council members at their next meeting.

vi. ACTS Advisory Committee

b. Others

i. Economic Development Authority

10. New Business

a. Rotary Club—Request for Use of English Park

Mr. Robert Duff, President of the Altavista Rotary Club, addressed Council requesting the use of English Park for their second annual Altavista River Festival; the proposed date is August 3, 2013. He noted this festival allowed the Rotary Club to increase their scholarship fund from \$500 to \$1,500. He clarified the desire to serve alcohol beverages at the festival and mentioned they did so without incident last year.

A motion was made by Mr. Mattox, seconded by Mr. Ferguson, to allow the Altavista Rotary Club to use English Park for the second annual Altavista River Festival.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

b. NABF U14 Baseball Tournament Bid

Mr. Robert Finch, representative for Citizens for Baseball, addressed Council in regards to the NABF U14 Baseball World Series. He asked the town to financially support the local proposal to be the site for the 2013 NABF Youth 14 Baseball World Series. The NABF board will be considering proposals to host the tournament. If the local proposal is selected, a \$2,500 fee is being sought from the town of Altavista to cover the host site for this tournament adding the town of Altavista has been a host site twice. Citizens for Baseball would be financially responsible this year. He stated the expenses would be approximately \$15,000 including the \$2,500 fee. Mr. Finch advised this would draw a lot of folks to the area; 20 teams are expected visiting restaurants, shopping and using the hotels. This event will take place July 17 through July 21. Mr. Finch asked for the town's support of this event at a cost of \$2,500.

Mr. Edwards felt this was a win win for the town with lodging and meals taxes.

REGULAR COUNCIL MEETING NOVEMBER 13, 2012

A motion was made by Mr. Edwards, seconded by Mr. Ferguson, to support the NABF U14 Baseball Tournament to be held in the town of Altavista at a cost of \$2,500.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

c. Appointments

i.) Economic Development Authority

Mr. Coggsdale advised of three reappointments needing addressing; Mr. Mike Towler and Mr. Mark Younkin are four year terms and Mrs. Rayetta Webb is a two year term. Mr. Coggsdale advised Mrs. Webb's two year term is to get the terms back on the correct cycle.

A motion was made by Mr. Mattox, seconded by Mrs. Dalton, to reappoint Mr. Mike Towler to the Altavista Economic Development Authority for a four year term ending November 2016.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

A motion was made by Mr. Edwards, seconded by Mrs. Dalton, to reappoint Mr. Mark Younkin, to the Altavista Economic Development Authority for a four year term ending November 2016.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

A motion was made by Mr. Ferguson, seconded by Mr. Mattox to reappoint Mrs. Rayetta Webb to the Altavista Economic Development Authority for a two year term ending November 2014.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes

Mr. Jay Higginbotham	Yes
Mr. Mike Mattox	Yes

d. Council Vacancy Appointment Process

Mr. Coggsdale advised on January 1, 2013, the Altavista Town Council will have a vacancy created by the election of existing Council member Mike Mattox as the Altavista Mayor. The unexpired council term vacancy will be from January 1, 2013 to December 31, 2014. The Town’s Charter state that Council has thirty (30) days from the point the vacancy occurs to fill the seat. This appointment is made by the remaining Town Council members as of January, 2013. He presented Council with a timeline and application for their review.

Mrs. Dalton commented on the application process. She noted the presented timeline and application was not meant to be the process but asked Council for their recommendations.

Mr. Mattox asked that Mr. Tracey Emerson, newly elected Councilman, be allowed to weigh in on the process.

Mr. Emerson stated he has read over the timeline and application and felt it was fairly done.

A motion was made by Mrs. Dalton, seconded by Mr. Ferguson to proceed with the presented Council Vacancy Appointment Process timeline and application.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

e. Planning Commission Report

Mr. Coggsdale advised the Planning Commission held public hearings in regards to: 1) Amending of the 2009 Comprehensive Plan’s Future Land Use Map and 2) Rezoning request of MB Properties, LLC for Parcel 69-A-46C, Edgewood Avenue.

A motion was made by Mrs. Dalton, seconded by Mr. Ferguson, to conduct two public hearings in regards to: 1) Amending of the 2009 Comprehensive Plan’s Future Land Use Map and 2) Rezoning request of MB Properties, LLC for parcel 69-A-46C, Edgewood Avenue on Tuesday, December 11, 2012 at 7:00 p.m.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

f. Citizen Request/Construct Fence on Town Property

Mr. Witt advised of a request from Mr. Jeff Janiak, 326 10th Street, to construct a privacy fence on the right of way that exists next to his property. There is a

chain link fence that encroaches on a town alley; this alley goes to nowhere with a deep ravine. Mr. Janiak’s request is to remove the chain link fence and replace with a privacy fence.

Mayor Burgess felt the town should keep the right of way but allow Mr. Janiak permission to use it.

Mr. Witt noted there are two easements on this property, the power line and the sewer line. He suggested the fence not go beyond the 10 foot line.

Mr. Janiak addressed Council stating the reason he is requesting the variance is he is doing the work himself and is planning to use the holes from the existing fence.

A motion was made by Mayor Burgess, seconded by Mrs. Dalton, to grant Mr. Janiak, 326 10th, permission to construct a privacy fence on the right of way that exists next to his property.

Mr. Eller clarified this would be a permissive use agreement between the town and Mr. Janiak that if the alley were opened, the fence would have to be removed.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Abstained

11. 5th Street and Charlotte Avenue Storm Sewer Discussion

Mr. Coggsdale advised last month, the Public Works Committee reported on an issue regarding a “dip” at the intersection of 5th Street and Charlotte Avenue and possible ways to address the issue. During the Council’s discussion, it was decided that staff should take an initial comprehensive look at the area to see if a more detailed approach should be looked at for this area.

Mr. Tomlin addressed Council stating the problem at the intersection of 5th Street and Charlotte Avenue is a “dip” in the road which is creating problems for motorists; there is no storm water drainage system there. The dip in the road is to allow the water from the south side of Charlotte to flow to the North side of Charlotte and follow down Fifth Street to drainage structures on Amherst Avenue. Due to the elevation, the largest pipe that can be installed without creating a hump would be a 4” pipe which would stay stopped up all the time. He listed several options to correct the problem noting correction of this would be very expensive.

Mrs. Dalton stated she wants to know what the comprehensive approach includes and what it could cost understanding it will take some expenditure for the engineering services.

Mr. Higginbotham suggested this matter be sent back to the Public Works Committee.

12. Town Manager’s Report

- a) Project Updates
- b) Reports
 - i. Departmental
 - ii. Others

- c) Other Items as Necessary
- d) Informational Items

13. Matters from Town Council Members

Mr. Ferguson stated he is a citizen of the Town of Altavista and Campbell County and asked why the Town’s citizens were not allowed to vote on the County’s meal tax.

Mr. Eller stated the Town would have to give up their meals tax. The Town would not be double taxed but the funds would go to the County.

Vice Mayor Coleman suggested this question be forwarded to the Attorney General.

Mr. Edwards asked the polling location be looked into as there was much chaos at this election.

A motion was made by Mr. Edwards, seconded by Mr. Mattox, that the Town Manager write a letter to the necessary party in regards to the polling location.

Motion carried:

VOTE:	Mr. Rudy Burgess	Yes
	Mr. Ronald Coleman	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Bill Ferguson	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Mike Mattox	Yes

Mayor Burgess asked if there was anything else to bring before Council.

No one came forward.

14. Closed Session

The meeting was adjourned at 8:45 p.m.

J.R. Burgess, Mayor

J. Waverly Coggsdale, III, Clerk